



Forms checklist and deadlines

Please note the forms which need completing or information supplied by exhibitors and the deadlines these relate to. Please note that failure to meet these deadlines could result in exhibitors not exhibiting.

Health and Safety Declaration (all stands)	30 th November
Public liability insurance up to £1 million (all stands)	30 th November
Standbuilder contact form (space only)	30 th November
Stand plans with calculations for approval (space only)	30 th November

Please note that the contractors Full Circle and Stagecraft have separate order deadlines.

Full Circle Events & Exhibitions (the official event contractor) have an online platform and orders can be placed for additional Electrics, Floorcovering / Carpet, Shell Scheme Nameboard and Additional Shell Scheme Accessories at <https://slideandots2024.exhibitconnect.co.uk/>

Please note that each exhibitor will receive a unique username and password from Full Circle (via the exhibitors@exhibitconnect.co.uk) to be able to log onto the portal. Please check your junk/spam folder. If you are experiencing any technical issues with this service or need help with your orders, please contact Full Circle on 0161 393 3949 or email them at exhibitors@exhibitconnect.co.uk.

If you are using a Contractor, to avoid any delay, please ensure you pass on your log in details to them.